

PONTIAC ACADEMY for EXCELLENCE
School Board Meeting
196 Cesar E. Chavez Avenue, Pontiac, MI. 48342
April 16, 2019
4:15 p.m.

Call to Order – Mary Richardson called to order at **4:23** p.m.

Roll Call – Stephanie Spears-Boothe

Present: Mary Richardson, Stephanie Spears-Boothe, Laurie Trafton, Geraldine Graham and Art McClellan (sworn in today)

Absent: None

We have a quorum

Approval of Minutes for the March 19, 2019 – School Board Meeting

19-041137- M. Richardson recommended a motion to approve the board minutes.

G. Graham motioned to approve.

S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

Public Comment

- None

A. Non-Action Items

1. Superintendent/CAO Report

Dr. Desmond Daniel reported on the following:

- Town Hall Meeting
- 21st Century Grant
- Accountant Resignation
- Building Status
- AHERA Training
- Food Service Bid
- Robotics Team
- Athletics
- Sex Education Advisory Board
- Wellness Committee
- SVSU Job Fair (hardly any candidates)

No Discussion Followed

2. Elementary & Secondary Principals Report

Dr. Elizabeth Ruff and Dr. Jones did not report.

3. Special Services & Parent Involvement Report

Ms. Shelly Chapman and Ms. Bermudez did not report.

4. Curriculum Director Board Report

Ms. Pamela Williams reported on the following:

- Testing & Makeup Testing
- Testing Window extended for one week

No Discussion Followed

Information and Discussion Items (General)

- Ms. Sisk has resigned and we are looking for an accountant.
- The Business manager is working on the food bidding process.
- Food Bid committee members are Dr. Daniel, Mr. Pastrick, Mr. Judd (teacher), Ms. Edna Cruz (parent) and Stephanie Spears-Boothe.
- FYI Contract for Special Educ. Services to be placed on the board agenda next month.
- We may be receiving other outstanding invoices that we were not aware existed; we are placing new protocols in place for our checks and balances.

Information and Discussion Items (Board Members)

- Concerns about the parent survey results and whether or not we have clickers for them.
- Board appointments and reappointments.
- Need to adjust meeting minutes on March 19, 2019; it should reflect that Gerald Graham was not here to vote during the adjournment since she left early.
- Will we do more parent surveys this school year?
- What is traffic like on our website?
- There will be a board training session in July or August 2019 with Doug Newcombe.
- Have we made any commitments in writing to Charter Tech and Windstream?
- Need alumni to speak at the town hall meeting.

Unfinished Business

- District Wellness Plan.
- Revisit salary increases in June 2019.

New Business

Pay Increases for Juanita Mitchell and Lori A. Mason/The board comments below:

- The increase was originally voted on; the board decided to table until after the CSSM meeting in June 2019.
- Do we have a pay structure and pay grade?
- Did CSSM say yes to the increases? They need to be approved.
- All positions need to get approved at one time.
- Will these be additional duties or a change in job title?
- Is this an adjustment or increase?
- Need to find out how HR arrived at this amount.
- Is there a legal requirement to post?
- The job description that was received was blank.

B. Action Items

19-041138– M. Richardson recommended a motion to receive Financial Reports for auditing purposes. L. Trafton motioned.
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

19-041139 – M. Richardson recommended a motion to receive and accept New hires report. S. Spears-Boothe motioned.
G. Graham seconded Ayes 5 Nays 0 Approved

Adjournment

19-041140 – M. Richardson recommended a motion to adjourn the meeting at 5:47 p.m. G. Graham motioned.
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

Ayes 5
Nays 0
Approved

Meeting was adjourned at 5:47 p.m.

Stephanie Spears-Boothe
Stephanie Spears-Boothe, Secretary

5/21/19
Date