

**PONTIAC ACADEMY for EXCELLENCE**  
**School Board Meeting**  
196 Cesar E. Chavez Avenue, Pontiac, MI. 48342  
**October 16, 2018**  
4:15 p.m.

**Call to Order** – Dr. Jacqueline Cassell called to order at 4:25 p.m.

**Roll Call** – Stephanie Spears-Boothe

**Present:** Dr. Jacqueline Cassell, Mary Richardson, Laurie Trafton,  
Geraldine Graham and Stephanie Spears-Boothe

**Absent:** None

**We have a quorum**

**Approval of Minutes for the September 18, 2018 with modifications – School Board Meeting**  
18-101086- J. Cassell recommended a motion to approve the modified board minutes.

L. Trafton motioned to approve.

S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

**Public Comment**

**Ms. Marble (Parent)**

- Principals
- Robo Calls

**Ms. Nix (Parent)**

- Loss of ES Teachers

**Ms. Walker (Teacher)**

- Comments regarding Dr. Cassell's message to the District

**(A) Non-Action Items**

**1) Superintendent/CAO Report**

***D. Daniel reported on the following:***

- Power Point Presentation
- Recommending Ms. Kincaid (HR) be hired
- Student Enrollment
- Count Day (790)
- Parent Empowerment
- InFocus Magazine/featuring Ms. Graham

*Discussion Followed*

**2) Elementary Principals Report**

***T. Jones reported on the following:***

- Slide Presentation
- Breast Cancer Awareness/Fundraiser \$3,625
- Hispanic Celebration

*No Discussion Followed*

- 3) Secondary Principals Report  
*E. Ruff reported on the following*
- Enrollment
  - Assessment/NWEA
  - Credit Recovery
  - Afterschool/8<sup>th</sup> Hour
  - SVSU Visit/6 PAE Students Accepted w/Scholarships

*Discussion Followed*

- 4) Special Services Report  
*S. Chapman reported on the following*
- Servicing 103 students
  - Training

*Discussion Followed*

- 5) Parent Involvement Report  
*M. Bermudez reported on the following*
- Parent Empowerment
  - Hispanic Celebration
  - PAC Meeting
  - Snowcoming
  - Harvest Fest

*No Discussion Followed*

- 6) Curriculum Director Board Report  
*P. Williams reported on the following:*
- Assessment
  - Curriculum
  - Instruction
  - Data

*Discussion Followed*

#### **Unfinished Business**

- Support the Revisions of the Board minutes for September 18, 2018
- Taking an official vote on each motion in the minutes for September 18, 2018
- The Chair should be "entertaining" rather than "recommending" motions

#### **New Business**

- Need guidelines
- Need links on website
- Need to update board photos at November Board meeting

#### **(B) Action Items**

18-101087– J. Cassell recommended a motion to approve Financial Reports. L. Trafton motioned.  
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

18-101088 – J. Cassell recommended a motion to receive and accept New hires report. S. Spears-Boothe motioned.  
L. Trafton seconded Ayes 5 Nays 0 Approved

18-101089 – J. Cassell recommended a motion to revise the Finance Committee Meeting time to 3:45 p.m. on the third Tuesday of the month beginning November 20, 2018 (the board meeting time will remain at 4:15 p.m.). L. Trafton motioned.  
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

18-101090– J. Cassell recommended a motion to discontinue the Committee of the Whole Meeting beginning November 20, 2018.  
L. Trafton motioned.  
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

**(C) Closed Session Hearing**

18-101091 – J. Cassell recommended a motion to go into closed session at 6:32 p.m. L. Trafton motioned.  
S. Spears-Boothe seconded Ayes 3 Nays 0 Approved

18-101092 – J. Cassell recommended approval to adjourn the closed session at 7:17 p.m. L. Trafton motioned.  
S. Spears-Boothe seconded Ayes 3 Nays 0 Approved

18-101093– J. Cassell recommended a motion to reconvene the regular board Meeting at 7:17 p.m. L. Trafton motioned.  
S. Spears-Boothe seconded Ayes 3 Nays 0 Approved

**Adjournment**

18-101094 – J. Cassell recommended a motion to adjourn the meeting at 7:18 p.m. L. Trafton motioned.  
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

Ayes 5  
Nays 0  
Approved

Meeting was adjourned at 7:18 p.m.

  
Stephanie Spears-Boothe, Secretary

11/28/18  
Date