

PONTIAC ACADEMY for EXCELLENCE
School Board Meeting
196 Cesar E. Chavez Avenue, Pontiac, MI. 48342
September 18, 2018
4:15 p.m.

Call to Order – Dr. Jacqueline Cassell called to order at 4:16 p.m.

Roll Call – Stephanie Spears-Boothe

Present: Dr. Jacqueline Cassell, Mary Richardson, Laurie Trafton,
Geraldine Graham and Stephanie Spears-Boothe

Absent: None

We have a quorum

Approval of Minutes for the August 21, 2018 – School Board Meeting

18-091077- J. Cassell recommended a motion to approve the board minutes as submitted. L. Trafton motioned to approve.
G. Graham seconded Ayes 5 Nays 0 Approved

Approval of Minutes for the August 29, 2018– Special Board Meeting

18-091078 - J. Cassell recommended a motion to approve the board minutes as submitted. M. Richardson motioned to approve.
L. Trafton seconded Ayes 5 Nays 0 Approved

Public Comment

Ms. Nix (Parent)

- She is the Secretary of the PAC.
- Concerns about the 3rd floor clinic.
- Concerns about breakfast.
- Concerns about the kitchen in the gymnasium.
- Interested in setting up a meeting with the principals.

(A) Non-Action Items

1) Superintendent/CAO Report

D. Daniel reported on the following:

- Power Point Presentation
- District Attendance =792
- Budget adjustment
- Classroom activities
- Professional Development
- Human Resources/available positions
- Teacher Shortages
- Parking
- Athletics
- Physicals through our health center
- Parent Empowerment
- District calendar
- Parent coffee
- Dress code
- Transportation
- Count Day on October 3, 2018

- Progress Reports
- Health Care Services
- PAE's property on Saginaw street
- Senior Activities
- The GPA for athletes is 2.3
- We no longer have a school nurse

Discussion Followed

2) Elementary Principals Report

T. Jones reported on the following:

- Greeting parents on the 1st day of school
- Parent visits
- Open house
- Clinic/Dental
- Breast Cancer Fundraiser
- Pinkout Day
- K-5 Goodies Factory
- Picture day
- Handouts to the board
- Hispanic celebration
- N. Barksdale (ES computer teacher) spoke about Breast Cancer month (wearing the color pink for the month of October, raising funds and the pink chair)

Discussion Followed

3) Secondary Principals Report

E. Ruff reported on the following

- Enrollment
- NWEA Testing
- Assessment
- Academics
- Master schedule
- Credit recovery
- Winning Futures Program
- WSU C2 Pipeline Program
- Band
- Providing food for students who arrive early in the a.m.
- Joanna stores/leftovers

Discussion Followed

4) Special Services Report

S. Chapman reported on the following

- Servicing 110 students
- The numbers are consistent
- Requesting records
- Case loads
- Changing rooms
- All of the special services staff returned for the 2018-19 school year
- Monthly meetings with Oakland Schools
- Transcript evaluation
- Want to graduate 100% of students
- Working with secondary principal on blended learning
- We are able to meet the needs of autistic students

Discussion Followed

5) Parent Involvement Report

M. Bermudez reported on the following

- Marketing
- Billboards/yard signs
- Christian bulletin
- Hispanic heritage month
- Arts Commission
- Pinkout Day
- She's the new HS senior advisor
- PAC meeting
- Parent Empowerment
- Yearbook
- Senior Meeting on September 19th
- Snowcoming is \$25
- Blazers for high school seniors
- Class shirts
- Students document their community service hours

Discussion Followed

6) Curriculum Director Board Report

P. Williams reported on the following:

- Curriculum
- Atlas Rubric
- Instruction
- Access data
- Bridging gap between M-Step and NWEA
- Analyzing data
- Student data reports
- Student mastering
- Sample M-step test
- Distributed binder to board members
- Assessment calendar
- ANet

Discussion Followed

New Business

- D. Sisk (PAE's accountant) will be the new signee; we will need two signatures on checks over \$5,000.
- We are on track with financials but have not received state aid.

Board Member Comments

- **J. Cassell:** Spoke about Board/Superintendent workshop on September 6th.
- **J. Cassell:** Remembers when our athletics had to have a 2.5 GPA.
- **J. Cassell:** The District home school liaison should be following up with parents concerning the health care center applications and why parents are not returning applications.
- **J. Cassell:** Can we use our buses to transport parents to parent empowerment day?
- **J. Cassell:** All trained board members will receive information on the Superintendent's evaluation goals.
- **J. Cassell:** Is Rubricon aligned to our curriculum?
- **J. Cassell:** Are we teaching to the test?
- **G. Graham:** Spoke about access to higher education. Washington, DC and the Walter O. Mason Award.
- **G. Graham:** Will coaches have access to MiStar?
- **G. Graham:** Did they establish what the financial goal was going to be for the snowcoming?

- **G. Graham:** Is the GPA being enforced for the athletes?
- **G. Graham:** When will senior activities be organized?
- **M. Richardson:** What are the hours of our health care center?
- **M. Richardson:** Do we still have a school nurse?
- **M. Richardson:** What is pink out and are we posting things about it?
- **M. Richardson:** How do we document student community service?
- **M. Richardson:** How many home school liaisons do we have?
- **M. Richardson:** Do we have autistic students and are we able to meet their needs?
- **L. Trafton:** I want to commend the special services department on returning to PAE.
- **L. Trafton:** Is there a weekly sign-off before GPA is established for our athletes?

(B) Action Items

18-091079 – J. Cassell recommended a motion to approve Financial Reports. S. Spears-Boothe motioned.
M. Richardson seconded Ayes 5 Nays 0 Approved

18-091080 – J. Cassell recommended a motion to receive and accept New hires report. S. Spears-Boothe motioned.
M. Richardson seconded Ayes 5 Nays 0 Approved

18-091081– J. Cassell recommended a motion to approve the 2018-19 Revised School Board Meeting Schedule. S. Spears-Boothe motioned.
L. Trafton seconded Ayes 5 Nays 0 Approved

18-091082– J. Cassell recommended a motion to approve the Superintendent’s Evaluation Goals, 2018-19; School Advance Domains 1-5.
S. Spears-Boothe motioned.
L. Trafton seconded Ayes 5 Nays 0 Approved

18-091083– J. Cassell recommended a motion to approve the 2018-19 GPS Consultant Service Agreement. M. Richardson motioned.
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

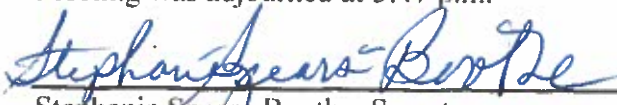
18-091084– J. Cassell recommended a motion to approve the Resolution Designating the accountant, D. Sisk to replace J. Cassell as an authorized signee for various funds and accounts.
L. Trafton motioned.
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

Adjournment

18-091085 – J. Cassell recommended a motion to adjourn the meeting at 5:47 p.m. L. Trafton motioned.
G. Graham seconded Ayes 5 Nays 0 Approved

Ayes 5
Nays 0
Approved

Meeting was adjourned at 5:47 p.m.


Stephanie Spears-Boothe, Secretary


Date