

**PONTIAC ACADEMY for EXCELLENCE**  
**School Board Meeting**  
196 Cesar E. Chavez Avenue, Pontiac, MI. 48342  
**August 21, 2018**  
5:30 p.m.

**Call to Order** – Dr. Jacqueline Cassell called to order at 5:48 p.m.

**Roll Call** – Lori A. Mason

**Present:** Dr. Jacqueline Cassell, Mary Richardson, Laurie Trafton,  
Geraldine Graham and Stephanie Spears-Boothe

**Absent:** None

**We have a quorum**

**Administer Oath of Office and sign affidavit (acceptance)**

**Oath of Office Performed by Dr. Jacqueline Cassell for the following Board member:**

- Stephanie Spears-Boothe

**Approval of Minutes for the July 17, 2018 – School Board Reorganizational Meeting**

**18-081062-** J. Cassell recommended a motion to approve the board minutes as submitted. S. Spears-Boothe motioned to approve.  
M. Richardson seconded Ayes 5 Nays 0 Approved

**Approval of Minutes for the July 17, 2018, 2018– School Board Meeting**

**18-081063 -** J. Cassell recommended a motion to approve the board minutes as submitted. S. Spears-Boothe motioned to approve.  
L. Trafton seconded Ayes 5 Nays 0 Approved

**Public Comment**

**M. Dristy**

- Mold from flooding.
- Is the MS/HS Principal hired yet?
- Is there going to be a Spanish speaking person in HS?
- HS Students do not like the food being served by Unique.

**(A) Non-Action Items**

**1) Superintendent/CAO Report**

***D. Daniel reported on the following:***

- Power Point Presentation
- Student Enrollment
- End of year count
- Marketing
- District Report Card
- NWEA Scores
- Growth is great but proficiency has to be our goal
- NWEA & M-Step are not equivalent
- Resources in the middle school
- Who are we testing?
- Fall to Spring Growth
- We want people with passion
- Students are transient

- Survey given to PAE/MS results are pending
- Questions about cleanliness of the school
- Relationship & Retention
- All students reading by 3<sup>rd</sup> grade
- Parking lot issues with OLHSA
- OLHSA does not know when site manager will come through
- Moving from NWEA to M-Step

*Discussion Followed*

**2) Elementary Principals Report**

***T. Jones reported on the following:***

- Enrollment =400
- Summer Academy/Certificates
- Meet Up and Eat Up w/OLHSA
- Student Handbooks
- Teacher Welcome Packets
- Master Schedule
- Rosters
- Interviewed by Channel 6
- Job Fair
- PAE's Meet & Greet at Pontiac Library
- PAE's Open House
- PAE's Mentoring program this year
- **Point of Pride:** Ms. Williams put a great summer academy together

*No Discussion Followed*

**3) Special Services Report**

***S. Chapman did not report.***

**4) Parent Involvement Report**

***M. Bermudez did not report.***

**5) Curriculum Director Board Report**

***P. Williams reported on the following:***

- Professional Learning/Professional Learning Calendar
- Pre & Post Testing
- Curriculum overview
- Standards and Resources
- Instructional strategy
- PSAT with 8<sup>th</sup> graders this year
- PA306 3<sup>rd</sup> grade reading log
- Individualized plans for 3<sup>rd</sup> graders

*Discussion Followed*

**New Business**

- Introduced new teachers.
- Discussed and approved new board meeting times.
- J. Cassell & M. Richardson will be meeting with CSSM.
- There will be a special board meeting on August 22, 2018.
- Board members will be reimbursed for attending the Board/Superintendent Workshop on September 6, 2018.
- GPS will not be presenting.

### **Board Member Comments**

- **J. Cassell:** Are we recruiting for performing arts?
- **J. Cassell:** M. Richardson and I will be meeting with CSSM.
- **J. Cassell:** Have we made our budget every year with a blended count?
- **J. Cassell:** If our focus is going to be on academics why performing arts instead of academics.
- **J. Cassell:** Everything will be based on bottoms in seats: students have to be physically present.
- **J. Cassell:** CSSM works for Pontiac Academy for Excellence; this has been misunderstood in the past: need a diagram to show.
- **J. Cassell:** What was the rationale the state gave for getting the embargoing information later in the year?
- **J. Cassell:** The staff survey was limited to a small amount of feedback; we will consider this baseline for the survey.
- **J. Cassell:** The board will have periodic updates for marketing and recruitment but will not be involved in the implementation; need timelines, benchmarks and marketing recommendations.
- **J. Cassell:** We have non-competitive salaries here at PAE.
- **J. Cassell:** Make sure parents are aware of the PA306.
- **J. Cassell:** Is there a date in the planning and restructuring before count day by Winfire?
- **J. Cassell:** Ms. Dristy will never be barred from this district.
- **G. Graham:** What is does it mean on the budget presentation under "improve student performance"?
- **G. Graham:** If we do not see results in enrollment what benchmarks will we be looking for mid-year?
- **M. Richardson:** What is our retention rate as of today?

### **Budget Presentation by V. Saripalli**

- Budget Meeting was advertised in Newspaper on May 20, 2018
- Budget presented on June 5, 2018: no quorum
- School Aid Fund
- Lottery
- City Taxes
- Budgetary Issues
- Oil Prices
- Trade Policies
- Housing Market
- Wage & Salary Employment
- Vehicle Sales
- State of Michigan
- K-12 Population Trends
- At Risk Funding
- School Aid Bill/Formula
- District General Fund
- Enrollment Trend
- Spring Count for Students
- Budget Priorities
- Federal/State Funding
- Categorical Funding
- Proposed Budget Reduction
- Projection for Budget
- Foundation Allowance
- Retention Program
- General Fund Projection
- Fund Balance Trend
- We need to pay our bills on time

- Revenues/Revenue breakdown
- Transportation
- Lease

**(B) Action Items**

- 18-081064** – J. Cassell recommended a motion to receive and accept New hires report. L. Trafton motioned.  
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved
- 18-081065**– J. Cassell recommended a motion to approve the Resolution for the AHERA contact for 2018-19 school year.  
S. Spears-Boothe motioned.  
L. Trafton seconded Ayes 5 Nays 0 Approved
- 18-081066**– J. Cassell recommended a motion to approve the modifications to the 2018-19 District Calendar. S. Spears-Boothe motioned.  
M. Richardson seconded Ayes 5 Nays 0 Approved
- 18-081067**– J. Cassell recommended a motion to approve the Superintendent, Board President and board members to attend the MASA Board/ Superintendent Workshop on 9/6/18. L. Trafton motioned.  
M. Richardson seconded Ayes 5 Nays 0 Approved
- 18-081068**– J. Cassell recommended a motion to approve any copies of requests for proposals, (RFP) a maximum of three, must be submitted to the board for review prior to action by the Board. It will be included in the package for Friday's elections. L. Trafton motioned.  
M. Richardson seconded Ayes 5 Nays 0 Approved
- 18-081069**– J. Cassell recommended a motion to approve any contract of \$23,000 and below \$23,000 must have approval from the superintendent and the chief administrative officer, and must also be submitted to the Board as a non-action item.  
G. Graham motioned.  
M. Richardson seconded Ayes 5 Nays 0 Approved
- 18-081070**– J. Cassell recommended a motion to approve New Board Meeting times for the 2018-19 School Calendar Year. The Committee of the Whole Meeting will start at 4:00 p.m. and the board meeting will start at 4:15 p.m. beginning September 18, 2018. L. Trafton motioned. M. Richardson seconded Ayes 5 Nays 0 Approved

**Adjournment**

**18-081071** – J. Cassell recommended a motion to adjourn the meeting at 7:49 p.m. L. Trafton motioned.

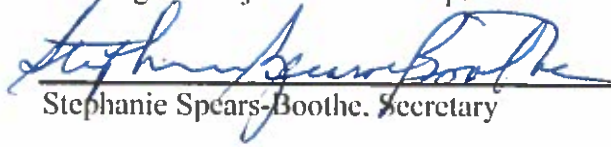
S. Spears-Boothe seconded Ayes 5 Nays 0 Approved

Ayes 5

Nays 0

Approved

Meeting was adjourned at 7:49 p.m.

  
Stephanie Spears-Boothe, Secretary

9/18/18  
Date