

JOB TITLE: Teacher - Math
DEPARTMENT: Middle School
POSTING DATE: November 8, 2016
EXPIRATION DATE: November 22, 2016
START DATE OF POSITION: ASAP

ESSENTIAL DUTIES AND RESPONSIBILITIES (other duties may be assigned)

- Teach District approved curriculum
- Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students
- Use of data effectively to enhance the achievement of students
- Prepare for classes
- Guide the learning process toward the achievement of curriculum goals
- Assist the administration in implementing all policies and rules governing student life and conduct; including classroom rules, behavior and procedure
- Assess the accomplishments of students on a regular basis and provide progress reports as required
- Diagnose the learning disabilities of students on a regular basis, seeking the assistance of district specialists as required
- Maintain accurate, complete and correct records as required by law, district policy, and administrative regulations

SUPERVISORY RESPONSIBILITIES

Students, Student Aides and Parent helpers

EDUCATION AND EXPERIENCE

BA degree in area of major study; Master's Degree a plus
Valid Michigan Teaching Certificate
Highly Qualified Certification

Please send resume and cover letter to:

Charter School Services of Michigan, Inc.
196 Cesar E. Chavez
Pontiac, MI 48342
Attn: Human Resources
larsenp@pontiacacademy.org