



Middle School & High School Secondary Office 2009-2010

Dear Parent or Guardian:

Thank you for your interest in Pontiac Academy for Excellence (PAE). We are excited about the educational opportunities PAE will be able to offer the students.

To be considered for admission to Pontiac Academy for Excellence, all students must complete the following steps:

1. Submit a completed application for each child seeking admission (see attached forms).
2. Include with application:

The applicant's original birth certificate.

An updated original immunization record.

A copy of applicant's Social Security Card (optional).

A copy of applicant's Last Report Card.

A completed application for free or reduced lunches (see attached form)

A completed emergency card with at least two emergency contacts (see attached form)

A copy of any Special Education information

A completed Prior Discipline Record form

A completed FERPA form

A completed Parent Survey form

SPECIAL NOTE: Applications will be considered incomplete unless all of the above items are included.

If you have any questions, please feel free to call the school at (248) 745-9420, ext. 2200 or 2217.

Sincerely,

Robert Lozelle, Secondary Principal

“Changing the future of Pontiac”